



# Saskatchewan Cheerleading Association

## Committee Terms of Reference

### Athlete Council

<b>NAME &amp; TYPE</b>	Athlete Council - Standing
<b>COMPOSITION</b>	<p>The Committee shall consist of at a minimum five (5) and at maximum thirty (30) individuals fourteen years of age or older, and must include the following who may vote:</p> <ul style="list-style-type: none"> <li>• One Member of the Board of Directors;</li> <li>• One all star cheer representative;</li> <li>• One scholastic cheer representative;</li> <li>• One all star performance cheer representative; and</li> <li>• One scholastic performance cheer representative;</li> </ul> <p>To ensure diverse representation, the committee will consider but are not bound by, the following criteria:</p> <ul style="list-style-type: none"> <li>• Representation of a variety of SCA member organizations;</li> <li>• A blend of U17/Junior High, U19/Senior High and Open/Post-secondary athletes;</li> <li>• A blend of all cheer levels;</li> <li>• A blend of all performance cheer categories;</li> <li>• Gender diversity;</li> <li>• Regional representation; and</li> <li>• Experience at Worlds caliber events</li> </ul> <p>The committee chair may invite observers to participate in meetings from time to time as necessary.</p>
<b>APPOINTMENT OF CHAIR</b>	The Chairperson shall be the Athlete Development Director
<b>SERVING TERMS</b>	<ul style="list-style-type: none"> <li>• Chair: two-year term</li> <li>• If only one other board/committee member is selected, that member will have the option for a one-OR-two-year term</li> <li>• If two or more board/committee members are selected <ul style="list-style-type: none"> <li>○ Min of one, max of two positions: one year term</li> <li>○ Min of one, max of two positions: two-year term</li> </ul> </li> <li>• Executive Director and/or staff: on-going</li> </ul>
<b>DECISION-MAKING PROCESS</b>	The committee will make decisions via vote, then propose action in the form of a recommendation to the Board. The Board may approve the recommendation, revise or send it back for further investigation.
<b>AUTHORITY DELEGATED</b>	The purpose of the Athlete Council is to represent the Saskatchewan cheerleaders in an effort to further the objectives of the SCA. The

	Council shall provide input on matters related to all athlete development programming (participant and excellence) provided by the SCA.
<b>APPOINTMENT</b>	Members shall be selected and recommended by the Committee Chair and the Executive Director. Members shall be appointed to the Committee by the Board within 30 days after each spring membership meeting. Committee member terms shall be one year, with a maximum of three reappointments, except when the Board deems it appropriate to extend beyond the reappointment terms. Should a vacancy occur on the Committee, for whatever reason, the Board may appoint a qualified person to fill that vacancy for the remainder of the vacant position's term. The Board may remove any member of the Committee.
<b>MEETINGS</b>	The Committee will meet monthly or as needed at the request of the Committee Chair or the Executive Director.
<b>STAFF SUPPORT</b>	The Committee will receive the necessary staff resources from SCA to fulfill their mandate.
<b>COMMUNICATION WITH BOARD</b>	The Chair will provide a verbal and/or written report to the Board at each Board meeting. The Committee will maintain minutes of its meeting and will make those minutes available to Committee members and the Board.
<b>COMMUNICATION WITH EXECUTIVE DIRECTOR</b>	The Committee Chair will communicate with the Executive Director.
<b>SPECIFIC AREAS OF RESPONSIBILITY</b>	<p>The primary purpose performed by the Council is providing feedback to the Board on a range of matters, which may include but not limited to:</p> <ul style="list-style-type: none"> <li>• Engaging and representing the best interest of the Athlete membership;</li> <li>• SCA athlete development programming such as membership recruitment, participant level, excellence level, Provincials, etc.;</li> <li>• SCA high performance program initiatives such as leadership conferences, high performance camps, Team Canada combine prep, etc. ;</li> <li>• Athlete focused education;</li> <li>• Branding, sponsorship and promotional activities of the SCA via SCA Executive Director;</li> <li>• Expect to participate in a timely manner in the decision-making of the SCA by providing an athlete perspective;</li> <li>• Attend a minimum of one SCA Board meeting annually;</li> </ul>

		<ul style="list-style-type: none"> <li>Perform such additional duties as may be asked of the Council by the Board.</li> </ul>
<b>APPROVAL REVIEW DATE</b>		<p>Approved on: May 15, 2021</p> <p>Revised and approved on: June 3, 2023</p>
<b>Other</b>		