SCA AGM - Minute Notes

Saturday September 23rd

1. Call to meeting: - Time: 9:49am

2. Introduction of the Board

3. President's Welcome

4. Attendance

T. I Ittellaunce		
Name		Organization
Anna	Kanigan-Rivalin	Marian Graham
Michelle	Greer	Marian Graham
Hailey	Bedore	Airbourne
Meghan	Beaven	Churchill
Sydney	Wouters	Aden Bowman Collegiate
Olivia	Bocian	Airborne Cheer Athletics
Taryn	Murray-Underwood	Airbourne
Chelan	Keith	Airbourne Athletics
Amarha	Potvin	Cheer Infinity Athletics
Ashley	Blair	Cheer Infinity Athletics
Cydney	Lemcke	Cheer Infinity Athletics
Kaegan	Ozog	Cheer Infinity Athletics
Katie	Marzolf	Cheer Infinity Athletics
Maryam	Stationwala	Cheer Infinity Athletics
Sydney	Marshall	Cheer Infinity Athletics
Berklee	Crockett	Cheer Legacy Athletics
Isaiah	Bailey	Cheer Legacy Athletics
Jenae	Knot	Cheer Legacy Athletics
Jenifer	Ross	Cheer Legacy Athletics
Jordanne	Stolz	Cheer Legacy Athletics
Julia	Marjoram	Cheer Legacy Athletics
Lesia	Rathje	Cheer Legacy Athletics
Michaela	Newman	Cheer Legacy Athletics
Rhea	Good	Cheer Legacy Athletics
Sienna	Borland	GA All-Stars
Caelan	Dombroski	Gridder Cheerleading
Trinity	Caderma	Gymnastics Adventure
Jensen	Foulston	John Paul II Collegiate Cheer Team
Jurnee	Riglin	John Paul II Collegiate Cheer Team
Rena	Fauchon	John Paul II Collegiate Cheer Team
Courtney	Sandiford	McLurg Mustangs Cheerleading Team
Leslie	Campbell	MJ Cobra Cheerleading Inc.

Cassidy Storsik MJ Cobra Cheerleading Inc.
Gracy Bourdage MJ Cobra Cheerleading Inc.

MeganErnstPFCToddKnihnitskiPFCCraigSchumacherPFC

Tanasichuk Prairie Fire Cheerleading Ashley Caylee Wist Prairie Fire Cheerleading Drea McDonald Prairie Fire Cheerleading Prairie Fire Cheerleading Erin Saretzky Gordon Prairie Fire Cheerleading Derry Jaclyn Hill Prairie Fire Cheerleading Kaitlyn Janzen Prairie Fire Cheerleading Prairie Fire Cheerleading Kaitlyne Busby Kayla Dain Prairie Fire Cheerleading Lauren Saretzky Prairie Fire Cheerleading Tara Anderson Prairie Fire Cheerleading

Thomas Rath Best of the West

Sandra Horne Prince Albert Cheer Explosion

Courtney Binner Centennial

Ali Pravda Haas Tommy Douglas

Melanie Vollman Thom Ashlay Nargang Thom

Alex Fecke Warman Ultimate Cheerleading
Ashlyn Materi Warman Ultimate Cheerleading
Becky Mozdzen Warman Ultimate Cheerleading

Brett Mozdzen Warman Middle School Brittany Hoffman Warman High School

Brooklyn Fraser Warman Ultimate Cheerleading Mackenzie Burns Warman Ultimate Cheerleading Raija McCallen Warman Ultimate Cheerleading Tori Bayne Warman Ultimate Cheerleading

Kelsie Druck Weburn

Chantel Cooke Weyburn Comprehensive Eagles

Cheryl Lenz-Fabian Bethlehem

Eric Bestvater RCA

Krista Bula Venture Heights

SCA Executive

Jennifer Ritchie President, Eclipse Dance & Crush Dance Team

Kyla Moffatt Athlete Director
Ashley Herchak Judging Director
Ashley Markwart Coaching Director
Carley Weisbeck Dance Director

Leslie Stevenson Member at Large
Jaycie Schoffer Member at Large
Shanda Leftley Member at Large
Melissa Marzolf Member at Large

- 5. Announcement of Voting Members Present
 - 44 voting members present
- 6. Approval of the 2017 Fall Meeting Agenda
 - Motion by: Cheryl Lenz-Fabien (Bethlehem)
 - Seconded by: Sienna Borland (GA Allstars)
 - Passed
- 7. Acceptance of 2016 Fall Meeting Agenda:
 - Motion by: Melonie Vollman (Thom collegiate)
 - Seconded by: Cheryl Lenz-Fabien (Bethlehem)
 - Passed
- 8. Acceptance of Audited Financial Statement for 2016/2017 (Attached)
- 9. Review of 2017/2018 Budget
- 10. Appointment of Priority Accounting Services CPA Prof. Corp. for the SCA 2017/2018 Audit
 - Motion by: Lesia Rathje (CLA)
 - Seconded by: Brittany Hoffman (Warman)
 - Passed
- 11. Resolutions
 - No resolutions at this time
- 12: New Business/Announcements:
 - a) Calendar of events for the season is now posted online
 - b) Coaching Clinics for Regina and Saskatoon- Dates posted online
 - c) We are offering FREE sport first aid training to our members
 - d) Coaches online cheer safety exams are available
 - e) Cheer Canada is on track and working towards a unified program for Canada
 - f) Provincials will be held in Saskatoon in 2018
- 13. Adjournment:
 - -Time: 10:00am

Financial Statements

June 30, 2017



2016 Fall Annual General Meeting Minutes Saturday, October 1st – 10:00am

General Information

- · Location: The meeting will be held at W.F. Ready School, 2110 Helmsing St, Regina,
- Member registration will start at 9:30am with the meeting starting promptly at 10:00am
- The purpose of this meeting is to discuss the previous fiscal year and discuss any new items or announcements.
- The President will call on the membership for motioners and seconders. Please raise your paper and clearly announce your full name and team if you would like to motion or second.
- During the meeting, if you wish to speak to the current topic, please raise your voting paper. The President will coordinate the speakers and will indicate when you may have the floor to speak.

MINUTES

1. Call Meeting to Order

Called to order by Jennifer Ritchie at 10:05am

2. Introduction of the Board

3. President's Welcome

Thank-you for coming – largest attendance in history.

Thank-you to Ashley and Sienna for their work to put together the conference Cheer Canada Update

4. Attendance

As listed below

5. Announcement of Voting Members Present

45 voting members

6. Approval of the 2016 Fall Meeting Agenda

Motion by: Taylor Folk - Thom

Seconded by: Miranda McMurphy - GA

Passed [x] Denied []

7. Acceptance of 2015 Fall AGM Meeting Minutes

Motion By: Jolene Sentes – WKC Dance Seconded By: Megan N – Weyburn Sr

Passed [x] Denied []

8. Acceptance of Audited Financial Statement for 2015/2016

Motion By: Miranda McMurphy - GA Seconded By: Colleen Yuzwa - WUC

Passed [x] Denied []



2016 Fall Annual General Meeting Minutes Saturday, October 1st - 10:00am

9. Presentation of 2016/2017 Budget

10. Appointment of Priority Accounting Services CPA Prof. Corp. for the SCA 2016/2017 Audit

Motion By: Lesia Rathje - CLA Seconded By: Taylor Folk - Thom

Passed [x] Denied []

11. Resolutions

N/A

12. New Business/Announcements

- a) Membership Online Registration Available in the next few weeks, SCA will add a form on website for athletes to fill out (optional).
 - b) Coaching Clinics for Regina and Saskatoon Dates have been posted online
 - c) We are Offering FREE Sport First Aid training to our members
 - d) Coaches Online Cheer Safety Exams and Dance Certification Exams coming in early October
 - e) Cheer Canada is on track and working towards a unified program for Canada
 - f) Please be aware that the SCA has had a change of address the PO Box address will retain a mail forwarding service for one year
 - g) Provincials will be held in Weyburn in 2017!
 - h) Coaches Social this evening please come

13. Adjournment

Meeting adjourned at 10:25am by Jennifer Ritchie

Fall 2016 Meeting Attendance

Team	Votes	Representatives
Aden Bowman	2	Sydney Wouters
Cheer infinity athletics	0	Melissa Marzolf
Cheer infinity athletics		Kaitlyn Marzolf
Cheer infinity athletics		Amarha Potvin
Cheer infinity athletics		Ashley Blair
Cheer infinity athletics		Alyssa Blair
Cheer infinity athletics		Hayley Shirkey
Cheer infinity athletics		Kaegan Ozog
Cheer infinity athletics		Cydney Lemcke
Cheer infinity athletics		Sydney Marshall
Cheer Legacy Athletics (CLA)	3	Lauren Warnecke
CLA		Micheala Imperial
CLA		Lesia Rathje
CLA		Isaiah Bailey
CLA		Beckee Crockett



2016 Fall Annual General Meeting Minutes Saturday, October 1st - 10:00am

CLA

ECS Cheerleading ECS Cheerleading

GA All Stars
Gridders
Gridders
Gridders
John Paul II
McLurg
KCD

Moose Jaw Cobras Moose Jaw Cobras Moose Jaw Cobras Moose Jaw Cobras Moose Jaw Cobras

Raiders

Rebels Cheer Athletics

Weyburn Senior

Weyburn junior cheer

Warman Ultimate Cheer (WUC)

WUC

Warman Middle School Warman High School

WUC WUC WUC WUC WUC WUC

Evan Hardy Evan Hardy Campbel Dance

Balcarres

LeBoldus Dance LeBoldus Dance

GA
Thom
George Lee
Campbel Dance

Balfour Balfour

Winston Knoll Dance

Jordanne Stolz

1 Danica Friess

Bonnie Chepil-Kvamme

3 Miranda McMurphy

Caelan Dombroski
 Marisa Desmarais
 Shayna Kemp

1 Rhea Good

1 Lisa Dunbar

1 Becky Middleton

3 Morgan Homeniuk Gracy Bourdages Hope Brenner Joss Gauthier

Christa Jamieson

1 Kaely Neibrandt

3 Tiffani Tam

1 Megan Nimegeers

1 Brittney Delanoy

3 Marie Guenther Britney Hoffman

1 Quinne Cadman

1 Natasha Sonntag

Alex Fecke
Becky Mozdzen
Brett Mozdzen
Colleen Yuzwa
Morgan Bertsch
Rykia Guenther
MacKenzie Burns
Julia Opdahl

Natasha Carter
1 Taylor Stepan
2 Jacquelyn Davis
1 Bridget Palaschuk
Danna Schoff
Brenna Fonagy

1 Taylor Folk

1 Taylor Fries

Virginia Preikschat

1 Catrina Hunter Rachel Baber

1 Courtney Anderson



2016 Fall Annual General Meeting Minutes Saturday, October 1st – 10:00am

Winston Knoll Dance Winston Knoll Dance President & Eclipse Dance

Executive & GA

Executive & Yorkton Raiders

Executive & Weyburn

Executive & WUC

Executive & GA

Executive & Greenall

Executive & WUC

Executive

Dena Anderson Jolene Sentes

- 1 Jen Ritchie
- 1 Mitch Toupin
- 1 Jennifer Ingham
- 1 Kyla Moffatt
- 1 Ashley Markwart
- 1 Sienna Borland
- 1 Ashley Herchak
- 1 Leslie Stevenson
- 1 Alyssa Ayre

June 30, 2017

CONTENTS

	Page
Financial Statements	
Independent Auditors' Report	1
Statement of Financial Position	2
Statement of Operations	3
Statement of Changes in Net Assets	4
Statement of Cash Flows	5
Notes to the Financial Statements	6
Schedules	q

2144 Cornwall St Regina, SK, S4P 2K7 306-565-2777 306-565-2633

Independent Auditors' Report

To the Members of SASKATCHEWAN CHEERLEADING ASSOCIATION

We have audited the accompanying financial statements of SASKATCHEWAN CHEERLEADING ASSOCIATION, which comprise the statement of financial position as at June 30, 2017 and the Statements of operations, net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for profit organizatons, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many non-profit organizations, the Association derives revenue from membership fees and different events, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to a comparison of recorded revenue with bank deposits and I was unable to determine whether any adjustments might be necessary to revenue, excess of revenue, assets and net assets.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of SASKATCHEWAN CHEERLEADING ASSOCIATION as at June 30, 2017 and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Priority Accounting Services CPA Prof. Corp. Chartered Professional Accountants

Statement of Financial Position

June 30, 2017

a gamen and a second	Note	2017	2016
Assets			
Current Assets			
Cash	\$	79,623 \$	59,868
Accounts receivable		50	-
Prepaid expenses	5.	13,786	9,469
Total Current Assets		93,459	69,337
Total Assets	\$	93,459 \$	69,337
Liabilities and Net Assets			
Current Liabilities			
Accounts payable	6. \$	4,710 \$	2,234
Net Assets		88,749	67,103
Total Liabilities and Net Assets	\$	93,459 \$	69,337

Approved on Behalf of the Board:

Shanda Lostley, Member at Large

Kyla Moffatt, Athlete Director

Statement of Operations

For the Year Ended June 30, 2017

	2017	2016
Revenue		
Sask Lotteries Trust Fund (Schedule 1)	\$ 70,500 \$	71,800
Self Help (Schedule 2)	129,782	136,923
Total revenue	200,282	208,723
Operating expenses		
Administrative (Schedule 3)	43,003	36,612
Capacity/interaction (Schedule 4)	20,872	18,133
Participation (Schedule 5)	75,189	74,772
Excellence (Schedule 6)	16,173	9,477
Membership Assistance (Schedule 7)	23,399	25,811
Total operating expenses	178,636	164,805
Excess (Deficiency) of Revenues over Expenses	\$ 21,646 \$	43,918

Statement of Changes in Net Assets

For the Year Ended June 30, 2017

	2017	2016
Net Assets, Beginning of Year	\$ 67,103 \$	23,185
Excess (Deficiency) of Revenues over Expenses	21,646	43,918
Net Assets, End of Year	\$ 88,749 \$	67,103

Statement of Cash Flows

For the Year Ended June 30, 2017

	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES:		
Revenues (deficiencies) over expenses	\$ 21,646 \$	43,918
Increase (decrease) in receivables	(50)	-
Increase (decrease) in inventories		4,024
Increase (decrease) in prepaid expense and other assets	(4,317)	350
Increase (decrease) in accounts payable and accrued expenses	2,476	101
TOTAL CASH FLOWS FROM OPERATING ACTIVITIES	 19,755	48,393
Net cash increase (decreases) in cash and cash equivalents	19,755	48,393
Cash and cash equivalents at beginning of period	 59,868	11,475
Cash and cash equivalents at end of period	\$ 79,623 \$	59,868

Notes to the Financial Statements

For the Year Ended June 30, 2017

1. Purpose of the Organization

Saskatchewan Cheerleading Association is incorporated under the Non-Profit Corporations Act of Saskatchewan. The mission of Saskatchewan Cheerleading Association is to create opportunities for the sport of cheerleading in Saskatchewan.

2. Basis of Accounting

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organization.

The entity is using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay. Expenses also include the amortization of tangible capital assets.

3. Significant Accounting Policies

a. Inventories

Inventory is stated at the lower of cost and net realizable value. Cost is determined on a first-in, first-out basis. Previous year's inventory has been reclassified to prepaid expenses to conform with the current year's presentation.

b. Property, plant and equipment

No capital equipment was purchased or expensed during the year.

c. Cash and Cash Equivalents

Cash and cash equivalents includes unrestricted cash in operating bank account.

d. Financial instruments

Financial assets and liabilities are recorded on the Statement of Financial Position when the Association becomes party to the contractual provisions of the financial instrument. All financial instruments are required to be recognized at fair value upon initial recognition, except for certain related party transactions. Measurement in subsequent periods of equity instruments is at fair value. All other financial assets and financial liabilities are subsequently measured at amortized cost adjusted by transaction costs, which are amortized over the expected life of the instrument.

Fair value is the amount at which a financial instrument could be exchanged at arm's length between willing, unrelated parties in an open market. Changes in fair values of financial assets and financial liabilities measured at fair value are recognized in excess of revenues over expenses.

When there is an indication of impairment and such impairment is determined to have occurred, the carrying amount of financial assets measured at amortized cost is reduced to the greater of the discounted cash flows

Notes to the Financial Statements

For the Year Ended June 30, 2017

3. Significant Accounting Policies

d. Financial instruments

expected or the proceeds that could be realized from sale of the financial asset. Such impairments can be reversed if the value subsequently improves.

e. Revenue recognition

The Saskatchewan Cheerleading Association follows the deferral methods of accounting for contributions. Restricted contributions are recognized as revenues in the year in which related expenses are incurred. Unrestricted contributions and self help revenue are recognized as revenue when received or receivable of the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increase in net assets.

f. Use of estimates

The preparation of financial statements in conformity with Canadian Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect the reported amount of assets, liabilities, and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Accounts receivables are stated after evaluation as to the collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. These assumptions are reviewed periodically and, adjustments become necessary, they are reported in earnings in the periods in which they become known.

4. Economic Dependence and Risk

SCA's main source of revenue is from Sask. Lotteries Trust Fund. A significant reduction from the fund may affect the viability of the association.

5. Prepaid expenses

	2017	2016
Insurance	\$ 6,138 \$	5,727
Internet hosting	105	-
Promotional items & awards	2,543	3,742
Rental deposit	5,000	-
Total	\$ 13,786 \$	9,469

Notes to the Financial Statements

For the Year Ended June 30, 2017

6. Accounts payable and accrued expenses

	2017	2016
Accrued accounting and professional fees	\$ 2,442 \$	2,024
SLTF	-	100
Miscellaneous payables	2,268	110
Total	\$ 4,710 \$	2,234

7. Comparative figures

Certain comparative figures have been reclassified to conform with the presentation in the current year.

For the Year Ended June 30, 2017

Revenue Schedules

Schedule 1

	2017	2016
Sask Lotteries Trust Fund		
Annual Funding	\$ 43,800 \$	42,500
Hosting	3,000	3,000
Membership Assistance Program	23,200	25,800
Officials Funding	500	500
	\$ 70,500 \$	71,800

	2017	2016
Self Help		8
Internal		
Coaches Certification	\$ 4,177 \$	2,635
Coaches Conference	3,595	2,735
Competition & Clinic Fees	53,883	56,577
Dance Workshop Fees		650
Membership Fees	34,562	34,753
External		
Provincials admissions and sales	29,450	35,423
Sponsorship	4,115	4,150
5 8 (5)	\$ 129,782 \$	136,923

For the Year Ended June 30, 2017

Expense Schedules

Schedule 3

		2017	2016
Administration		n = 2	
Admin Assistant Contract	\$	252 \$	-
Bank charges	5	2,714	2,436
Executive Director Contract		24,000	21,600
Insurance		7,773	6,720
Office Operations:			
Printing/Photocopying/Postage		916	569
Supplies		1,569	748
Telephone/Fax		1,718	1,508
Professional fees		3,340	2,525
Staff travel		721	506
	\$	43,003 \$	36,612

	2017	2016
Capacity/Interaction	•	
Awards and recognition	\$ 1,691 \$	2,548
Board and committee meetings	6,271	5,083
Board honoraria	2,500	2,500
Board and Staff PD	1,512	1,435
Communications/website	1,789	718
Hosting	3,000	3,000
Memberships	556	421
Marketing and promotions	1,356	2,428
Planning	647	-
Online registration	1,550	-
	\$ 20,872 \$	18,133

For the Year Ended June 30, 2017

Schedule 5

	2017	2016
Participation		
Athlete Development		
Athlete Assistance	\$ 886 \$	-
Provincials	34,403	38,251
Introductory/Under-Represented Population Initiative	5,751	4,854
Team Assistance	1,000	-
· ·		
Coach Development		
Coach clinics	5,341	5,112
Coach conference	2,787	3,116
Coach online certification exam	1,200	_
Coach volunteer grant	2,500	-
Officials Development		
Official training	3,387	2,254
Officials honoraria	17,934	21,185
	\$ 75,189 \$	74,772

	2017	2016
Excellence		
Athlete Development		
Athlete Assistance	\$ 4,000 \$	2,600
Training	4,043	610
Coach Development	5,122	2,572
Officials Development	2,842	2,738
Sports medicine and science	166	957
	\$ 16,173 \$	9,477

For the Year Ended June 30, 2017

	2017	2016
Membership Assistance Program		
620 Rider Cheer Team	\$ 449	\$ -
Balcarres Bulldogs	204	652
Balfour Collegiate	381	543
Bedford Road Collegiate	504	-
Bethlehem Collegiate	681	706
Centennial Collegiate	586	670
Charlebois Community School	382	670
Cheer Infinity Athletics	599	-
Cheer Legacy Athletics	1,144	1,249
Churchill Community High School	-	471
Eclipse Dance	136	-
Ethel Milliken Eagles	-	290
John Paul II Crusaders	-	344
Greenall High School	504	-
Kids Can Dance	286	561
MacNeill Laker Cheerleading	313	-
Marion Graham Collegiate	300	489
McLurg Mustangs	341	452
Moose Jaw Cobras	885	1,014
PACE	150	253
Prairie Fire Cheerleading	6,061	7,928
Rebels Cheerleading	1,825	-
Retro Red	150	-
River Heights	•	308
Tommy Douglas High School	844	1,538
University of Regina Cheer Team	286	416
University of Saskatchewan Cheerleading	368	561
Vanier Collegiate Cheer	-	489
Venture Heights	272	525
Narman Community Middle School	218	434
Warman High School	191	380
Warman Ultimate Cheerleading	3,446	3,186
Weyburn Comprehensive School	953	579

For the Year Ended June 30, 2017

Schedule of Expenses

	20	17	2016
Weyburn gymnastics		177	-
Weyburn Junior High Cobras		_	344
Winston Knoll Collegiate		_	181
Yorkton Gridders Cheer		504	325
Yorkton Regional High School		259	253
	\$ 2	23,399 \$	25,811